

## **LASN CONVENTION RULES**

Rule 1. All delegates shall keep badges in evidence throughout business sessions.

Rule 2. All delegates shall sit in the space designated for their respective constituents. Only delegates, monitors and LASN staff on official business are allowed in the delegate area.

Rule 3. Delegates may not leave or be seated while a vote is in progress. Delegates and monitors must remain in place during a vote.

Rule 4. An alternate may only substitute for a delegate when the delegate will be absent for the entire meeting. The alternate's name and signature must appear on the Delegate Credential Form, and the alternate must be wearing the delegate's ribbon at the time of the substitution.

Rule 5. All speakers shall give their name and the name of their constituent.

Rule 6. Prior to presentation, motions must be written on the form provided and delivered to the chair.

Rule 7. Only delegates may propose or vote on motions.

Rule 8. Debate on a single issue shall be limited to 15 minutes.

Rule 9. When speaking to a motion, each delegate shall be limited to 2 minutes. Members of LASN and other guests who are not delegates shall be limited to 1 minute.

Rule 10. No delegate shall speak more than twice to a motion, and no delegate who has already spoken may speak again until those who desire to speak have had an opportunity to do so. Members of LASN and other guests who are not delegates may speak once to an issue.

Rule 11. Speakers are to be recognized by the Chair in the order in which they reach the microphone, alternating between pro and con speakers as long as a normal flow of debate is maintained. Debate on a motion cannot be closed until a minimum of one pro and one con have been heard unless there are no pros and cons to be heard.

Rule 12. Speaker must use a red card and the designated microphones to make a point of order, parliamentary inquiry, appeal the decision of the chair, or ask for division of a question. These will have precedence over all other speakers.

Rule 13. Monitors may pass notes that pertain to business before the House of Delegates among people present at the House of Delegates business meeting.

Rule 14. All main motions introduced to the House shall be accompanied by a rationale and estimate of cost to the association, if appropriate.